ARMY ORDNANCE CORPS

SHASTRE SE SHAKTI (STRENGTH THROUGH ARMS)

Register Now

Log In

ForgotPassword

Enter

Registration Number

Shared on your e-Mail ID on initial Registration

e-Mail ID

Enter your registered e-mail ID

Mobile No

Enter your registered Mobile No

Submit   **Error Msg**

Registration No   **Prefilled**

Enter Password

Confirm Password

Submit

Your password has been successfully Reset

ARMY ORDNANCE CORPS

DEFENCE CIVILIANS RECRUITMENT

ONLINE REGISTRATION FOR RECRUITMENT
IN ARMY ORDNANCE CORPS UNITS AS DEFENCE CIVILIAN

*Surname

Middle Name(Optional)   **Caps Lock**

*FirstName

Note   :*Name should be as in the Matriculation Certificate issued by recognised **Education Board**.

*Date of Birth   **Calendar**

Mobile No   No change of Mobile **Number** & e-mail ID will be allowed once registration process is completed.

e-Mail ID

Note: **Mobile Number and e-Mail ID should be valid till end of the Recruitment process. OTP will be forwarded on to the e-mail ID and Mobile Number to confirm registration. All important communication on the Recruitment process will be forwarded on this Mobile or e-mail ID from time to time as applicable.**

PROCEED FOR REGISTRATION

ARMY ORDNANCE CORPS

DEFENCE CIVILIANS RECRUITMENT

Enter OTP (OTP valid for 30 min only)(Sent on your Mobile number and email Id).

Mobile OTP

e-Mail OTP

Enter Captcha

Refresh

Submit

Error Message

Enter Correct OTP or Captcha

You have successfully registered. Your Registration Number has been mailed to your registered e-mail ID. This registration number will be valid for all future recruitment under aocrecruitment.gov.in.

PROCEED TO LOGIN

ARMY ORDNANCE CORPS

DEFENCE CIVILIANS RECRUITMENT

<u>LOGIN WINDOW</u>

User Name

Your registered email ID is your user Name

PasswordConfirm

Password

Password policy (Min eight character and maximum 15 characters (Password must contain atleast one small and one capital Alphabet and Numeric digit and Special Character)

Submit

Direct to Online Application Form

ARMY ORDNANCE CORPS

DEFENCE CIVILIANS RECRUITMENT

INSTRUCTIONSFORFILLINGUPONLINEAPPLICATIONFORM

1.   Detailed instructions to fill up online application form have been provided on the Dashboard under Icon 'DOCUMENTS' on website "https://aocrecruitment.gov.in." Candidates are advised to read these instructions carefully before filling up the online application form.

2.   All fields are mandatory and will be filled up by the Candidates as applicable.

3.   Entries of candidate name, father/mother name, Date of Birth, will be as given in the Matriculation or equivalent certificate.

4.   Entries for Caste, Category reservation, if applied for, will be as given in the documents/certificates issued by the competent authority.

5.   Documents/Certificates as applicable to the post applied for and the Caste, Category relaxation sought for, will be uploaded in the Part IX of the online application form. The size of the document will be as specified. Candidates will ensure that the documents uploaded are clear and legible.

6.   Candidates will submit application form "ONLINEONLY". No printout copy will be sent by post. Candidates may take a printout of the application form and e-acknowledgement for their future reference.

7.   **APPLICATION FILLING START DATE - 0001 HRS**   - ☐☐☐☐☐☐

        END DATE -   2359 HRS   - ☐☐☐☐☐☐

(AUTO 21 DAYS FROM START DATE)

CONFIRMATION

☐   I hereby confirm that I have read the "Instructions to fill online application" provided in documents in https://aocrecruitment.gov.in.

☐   I accept all the terms and conditions given in the "Instructions to fill online application" provided in documents in https://aocrecruitment.gov.in.

(Please tick all above boxes)

EXIT	NEXT

(Error if not selected)

ARMY ORDNANCE CORPS
DEFENCE CIVILIANS RECRUITMENT

PARTI

CANDIDATES PERSONAL PARTICULARS
(All fields in the form are mandatory)

Application No

ONLINE APPLICATIONFOR RECRUITMENT
Rect Notice No.   (To be auto)

1. Name of the candidate (in block letters).
   FIRST NAME............
   MIDDLE NAME..........
   SUR NAME.................
   Auto filled from Regn form. Non editable.

2. Date of Birth: AutoFill   Age@:   Auto Calculator
   (ERROR: You are under age for this recruitment)

3. **Gender:**   • **Male** • **Female**

4. Identification Marks (As per Transfer Certificate)

5. Father's Name..

6. Mother's Name..

7. AADHAR No.

8. Nationality:

   (a)   A citizen of India •

   (b)   Others   •

   (i)A subject of Nepal or(ii)A subject of Bhutan or(iii)A Tibetan refugee who came over to India before 1st January 1962 with intention of permanently setting in India.

   (b)Provided that a candidate who belongs to categories (i), (ii) and (ii)above shall be a person in whose favour a certificate for eligibility has been issued by the Govt of India.
   c)} A candidate in whose case a certificate of eligibility is necessary, may be admitted to the examination but the offer of appointment will be given only after necessary eligibility certificate has been issued to him by the Government of India.

9. Permanent Address:-
   House No./Street/Village..
   Post Office   ....
   Pin   Code   :

State.................................... □ District............................ □

10. Correspondence Address:-
House No./Street/Village...
Post Office ....
Pin Code: | | | | | | |

□ □

State.......................................District.............................

10. Mail Id: [ ]

11. Mobile No. [ ]

| SAVE | RESET | EXIT | NEXT |

@Age-as on date of acceptance

ARMY ORDNANCE CORPS

DEFENCE CIVILIANS RECRUITMENT □

PART II

POST APPLIED FOR

12. Post applied for: [□]

Only those posts to be shown for which Rect being carried out

Only one post at a time candidate can fill. For next post after completing of application process for one post.

ARMY ORDNANCE CORPS

DEFENCE CIVILIANS RECRUITMENT

PART III
EDUCATION QUALIFICATIONS

13.   *Educational Qualifications: • Matric • Intermediate   • Graduate

                          • Diploma   • HMV License

                          • ITI of respective trade   • Trade experience

14   *Mandatory Education qualification details (essential as per QR for post applied (Refer to instructions to fill online application)

Qualification Dropdown (matric/ Inter /Graduate/ Diploma/ ITI	Roll No	Name of School/ College/ Institution	State	Affiliation UGC/ CBSE/ICSE/NIOS State Bds(Which State)/ Other	% of marks		Grade	Passing Year
					100	Decimal		
Add field								

(Roll No. Name of College/School will be as mentioned in the Education Certificate. If details entered above are found in correct during document check the candidature for further recruitment process will be cancelled)

15.   *If mandatory education qualification for the post applied for is higher than Matriculation or equivalent, the enter below the details of Matriculation or equivalent

	Qualification	RollNo	Name of School/College	State ⬦	Affiliation UGC/ CBSE/ICSE/NIOS State Bds (Which State)/ Other ⬦	% of marks		Passing Year ⬦
						100	Decimal	
(Matric or equivalent)								
Add field								

16. Miscellaneous Education qualification.

	Qualification	Roll No	Name of School/College	State ⬦	Affiliation CBSE/ICSE/NIOS State Bds(Which State)/Other ⬦	% of marks		Passing Year ⬦
						100	Obtained	
(Add Field)								

17. If applying for (Cycle Repairer, Fatigueman, Black Smith, Brozier, Engine Driver, Moulder, Sawyer, Tin & Copper Smith, Compositor, Carpenter, Driver Mehcanic, Saw Machine Operator, Upholster, Saddler, Painter & Decorator, Printer, Tailor, Turner, Pattern Maker, Wood Turner & Machinist, Fitter, MTS (Bearer/Salesman or Vendor, Vehicle Mechanic, Fitter Sewing machine, Fitter Bench, Machinist, Watch Maker, Welder Electric/Welder Acty, Armourer, Fitter Pistol/Rifle Fitter Arms, Gun Fitters, Electrician, Electrician(MV), Vehicle Mechanic (MV), Typewriter Mechanic, Fitter (MV), Instrument Mechanic (electrical), Instrument Mechanic(Tele Type), Tele Communication Mechanic (Radio), Vehicle Mechanic (AFV), Electrician (AFV) & Instrument Mechanic.

Are you   ● ITI Certificate   ● 3yrs Training Certificate ● Experience in trade work

If you are ITI, please fill details at Ser No. 14 above. If not please fill the following columns which are mandatory as per essential qualifications for the trade applied for)

Trade ⬦	Name of Institution	Govt /private	Recognised By	Years	Months
(Add Field)					

18. If applying for (Barber, Washerman, Masalchi, Equioment Boot Repairer/Boot Maker, Groundsman, Telephone Operator)

Do you have trade proficient/experience   ● Yes   ● No

If Yes, please fill the following (If no, message that you are not meeting educational qualification, hence cannot apply for the post).

Trade ⬇	Name of Institution	Govt/ private	Recognised By	Years	Months
(Add Field)					

19.   If applying for Pharmacist please fill following details of Registration with State Pharmacy Council

Registration No.	Issuing Authority	Date of Issue	Validity
(Add Field)			

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|---|
| DEFENCE CIVILIANS RECRUITMENT |

19.   *Mandatory Experience Certificate (essential as per QR-Refer instructions to fill online application).

Trade ⬇	Name of Institution	Govt/ private	Recognised By	Years	Months
(Add Field)					

(Please fill all columns. Enter the name of the institute as given in the Certificate, if details filled do not tally with the Certificate produced for verification the candidature for further recruitment process will be cancelled)

20. Miscellaneous Experience Certificate

Trade	Name of Institution	Govt/ private	Recognised By	Years	Months
(AddField)					

21. Are you applying for post of Civil Motor Driver (CMD)? ● Yes   ● No

If Yes please enter

Driving License Type LMV/HMV	Driving License Number	Issued by	State/U.T.	Issue Date	Expiry Date

SAMPLE APPLICATION FORM

SAVE	RESET	EXIT	NEXT

PART IV

RESERVATION DATA

1. Caste   ● UR ● SC ● ST ● OBC ● EWS

Caste (SC/ST/ OBC/EWS)	Certificate No	Certificate Issue Date	Issued By		
			Auth Name	District	State

(Enter details if other than UR. Details to be as given in the Caste Certificate issued by the Competent Authority).

2. Are you availing the relaxation norms applicable to reservation Caste other than UR

     ● Yes   ● No

Error message - Age not meeting as per QR
Ref to up load document

3. Are your applying for

          ● PwBD ● ESM ● MSP

Error message-Age not meeting as per QR
Ref to upload document

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DEFENCE CIVILIANS RECRUITMENT

3. Are you applying for PwBD Category   •   •   Yes   No

4. If applied for the post in PwBD Category :

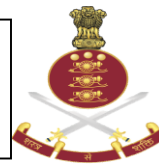| Type of Disability (OH,HH,VH,Mental illness/multiple disability)	Percentage of Disability	Certificate No	Issuing Authority			Cert issued Date	Valid Upto
Add Field	• Popup menu for 40% and above.		Name	District	State		

(Please fill all columns. Enter the details as mentioned in the Medical Certificate issued by Competent Medical authority. Details filled do not tally with the Certificate produced for verification the candidature for further recruitment process will be cancelled)

5. Requirement of Scribe (for written test) ? • Yes   • No

If Yes, certificate to this effect from the Cheif Medical Officer/ Civil surgeon/Medical Superintendent of a government Health Care institution as per Notice of the Examination, would be required at the time of Examination.

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DEFENCE CIVILIANS RECRUITMENT

6.   Are you Ex-serviceman :   ●   Yes   ●   No

If Yes enter the following details

Service (Army/Navy/ Air Force)	Date of Enrolment (Calendar)	Date of retirement (Calendar)	Total Service Rendered (will be auto filled)	Discharge Book No

(Please fill all columns. Enter the details as mentioned in the Discharge Book, if details filled do not tally with the Discharge Book produced for verification the candidature for further recruitment process will be cancelled)

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DEFENCE CIVILIANS RECRUITMENT

7.   If applied for the post of MSP: • Yes   • No

Participated Level (International/ National/Inter University National)	Medal (Gold/silver/ Bronze/ Participated)	Sports Discipline (Dropdown for sports list)	Competition			Year	Clearance by department of Youth Affairs for participating in the competition (International only)	
			Name	Country in which held	State in which held		Clearance No	Date
Add field								

(Please fill all columns. Enter the details as mentioned in the Certificate issued by the competent authority, if details filled do not tally with the Certificate produced for verification the candidature for further recruitment process will be cancelled)

SAVE	RESET	EXIT	NEXT

ARMY ORDNANCE CORPS

DEFENCE CIVILIANS RECRUITMENT

PART V

ADDITIONAL INFORMATION

1. Whether registered with any employment exchange?   Yes ⦿   No ⦿

    If Yes State [   ]   District [   ] Employment Exch Name & Address [   ]

    Regn No [   ]   Regn Date [   ]

2. Whethe reemployed in govt service? ⦿   Yes ⦿   No

    If yes, provide following details:

Name of employer	Office address	Name of the post	Date of appointment

    NOC Obtained   ⦿ Yes ⦿ No

NOC letter No	Date

(Please fill all columns. Enter the details as mentioned in the Certificate issued by the competent authority, if details filled do not tally with the Certificate produced for verification the candidature for further recruitment process will be cancelled)

SAVE   RESET   EXIT   NEXT

ARMY ORDNANCE CORPS

DEFENCE CIVILIANS RECRUITMENT

PART VI

1.   Choice of posting (Region Wise), a candidate wishes to be posted, if selected:-

     (a)   1st Choice   - | Dropdown for Region |
     (b)   2nd Choice   -
     (c)   3rd Choice   -
     (d)   4thChoice   -
     (e)   5thChoice   -
     (f)   6thChoice   -
     (g)   7thChoice   -

(Candidates must enter all Seven choices. Region will not be repeated in the Choices i.e. same Region will not be mentioned as more than one choice)

(Allotments of Region choice will be dictated by the Merit List of the Candidate. Candidates will not claim any right over the choice for posting)

| SAVE | RESET | EXIT | NEXT |

PART VII

1.　Choice of Exam Centre station

　　(a)　1st Choice　　-　　⎡ Dropdown for Station ⎤
　　(b)　2nd Choice　　-　　⎢ Selection ⎥
　　(c)　3rd Choice　　-
　　(d)　4th Choice　　-
　　(e)　5th Choice　　-

(Exam Centre will be allotted on first cum first service. If capacity of the Exam Centre is exhausted, the Candidate will be automatically allotted Exam Centre where vacancy will be accepted on allotment of Exam Centre).

ARMY ORDNANCE CORPS

DEFENCE CIVILIANS RECRUITMENT

<u>PART VIII</u>

1.   Payment Gateway

Details of Remitted

Fee Payment (SC/ST/OBC/EWS/Women/PH/ESM/MSP Exempted categories)	Amount	Transaction No	Transaction Date

PREVIOUS	SAVE	RESET	CLOSE	NEXT	On Click next data will be auto saved

ARMY ORDNANCE CORPS

DEFENCE CIVILIANS RECRUITMENT

PART IX

UPLOADING DOCUMENTS

1.   Uploading of Documents (Size for Photo (JPEG format only) should be between 30-50 KB and for Edn & ID Documents (PDF only) 50-80 KB).

Photograph. Upload passport size latest photo not more than six months old from the date of filling application. Size not more than _____ Size in JPG format.

Choose File

Identity proof. Any of the following document i.e. Aadhaar Card, PAN Card, Voter ID not more than ____ size in JPG format.

Choose File

Eduication. Scan and upload the following documents mentioned in Para 14,15, 17 & 18 in Part III of this application.

Matriculation or equivalent	Mandatory Education Certificate (only for trades having essential qualification higher than Matriculation	Mandatory Experience Certificate	Driving License (Only for CMD post)
Choose File	Choose File	Choose File	Choose File

Caste Cert	PwBD Cert	EWS Cert
(for other than UR)	(for PwBD only)	(for EWS only)
Choose File	Choose File	Choose File

Signature

Choose File	Pop up menu (Sign in a whitepaper, take photo & upload)

| PREVIOUS | SAVE | RESET | EXIT | NEXT | On Click next data will be auto saved |

ARMY ORDNANCE CORPS

DEFENCE CIVILIANS RECRUITMENT

PART X

DECLARATION

☐   I am willing to serve anywhere in India. I agree that department has the right to transfer me to anywhere in India. I also agree to the Field Service Liability.

☐   I hereby confirm that I have accepted all the terms and conditions for filling up of this application form as given in the "Instructions to fill online application" provided in documents in https://aocrecruitment.gov.in.

☐   I hereby confirm that all entries made and documents/certificates uploaded are true and correct.

☐   I accept that in case the information provided by me in the application form is found false/incorrect at any stage of the recruitment process my candidature is liable to be cancelled.

Place:

REVIEW APPLICATION

PREVIOUS   FINAL SUBMIT   CLOSE

PART XI

FORMAT

ONLINE ACKNOWLEDGEMENT CARD

1.   Application ID No.

2.   Verified e-mail Id: Mobile No.

3.   Admit Card of shortlisted candidates will be posted on webpage and also intimation will be sent to verified e-mail Id of short listed candidates.

Do you wish to apply for another post   •   Yes   No

SUBMIT